



Mars Gallery

1139 West Fulton Market
Chicago, IL 60607-1220
312.226.7808

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AWARDED MOST UNIQUE EVENT VENUE, BY ILLINOIS MEETING MAGAZINE!

The Gallery:

Located in Chicago's historic West Loop market district, the gallery is housed in a converted brick warehouse building. Renovated into a traditional turn of the century loft, the gallery features hardwood floors, wood beamed ceilings, and rose colored brick walls. This beautiful, multi-leveled, art-filled, space is the perfect setting for any function.

Available for private parties, business meetings, receptions, and other special events.

Available Rental Space:

- 2000 sq. ft. : 2nd floor gallery
- 1000 sq. ft. : 3rd floor gallery

Maximum Capacity:

- 70 seated or 100 standing : 2nd floor gallery only
- 150 standing : both 2nd & 3rd floors

Rental Fees:

- \$150 per hour : 2nd floor gallery only
- \$250 per hour : both 2nd & 3rd floors

Cleaning Fees:

- \$50 : 2nd floor gallery only
- \$75 : both 2nd & 3rd floors

Gallery Rental Includes:

- Main gallery area
- Kitchen and bar area
- Sound system, CD player, tape player, satellite radio, iPod adaptable
- A limited number of tables, chairs, and highboys
- Ice coolers and trash bins
- Coat room and coat hangers

If needed, bartender will be provided at an additional \$20 per hour.

Sample Party Timeline : an evening function

Set-up	7:30 - 8:00 p.m.	0.5 hours
Party	8:00 - 12:00 a.m.	4.0 hours
Pack-up	12:00 - 12:30 a.m.	<u>0.5 hours</u>
Total Hours:		5.0 hours

Cost for use of 2nd floor gallery :

5.0 hours at \$150 per hour	\$750
Cleaning fee	<u>\$50</u>
Total Cost	\$800

Cost for use of 2nd & 3rd floors :

5.0 hours at \$250 per hour	\$1250
Cleaning fee	<u>\$75</u>
Total Cost	\$1325

• *You must pay for all of the time used at the gallery, including set-up and tear-down. This sample timeline has accounted for minimal set-up and tear-down time, but if you need more time, it will be billed at an hourly rate.*

- **There is a required deposit of 2 hours paid in advance.**

Guidelines:

- The sale of alcohol is not permitted.
- Live music and disc jockeys must be cleared with the gallery in advance.
- Children are permitted, but must be strictly supervised.

Items available for use at the gallery (additional items can be rented from outside vendors) :

- “High-boy” tables (4) 30” round (42” high)
- Skinny banquet table (1) 18” x 72” (29” high)
- Regular banquet tables (2) 30” x 72” (29” high)
- Large wooden table (1) 43” x 78” (30” high)
- Folding chairs (16) black
- Misc. chairs (6)
- Coat racks (2)

Viewing the Gallery :

Mars gallery is open to the public : Wednesday 12-6 p.m.
 Thursday 12-7 p.m.
 Friday & Saturday 12-6 p.m.
 Tuesday and Sunday by appointment only

You are encouraged to visit Mars Gallery to see if the space will suit your needs.



Caterers :

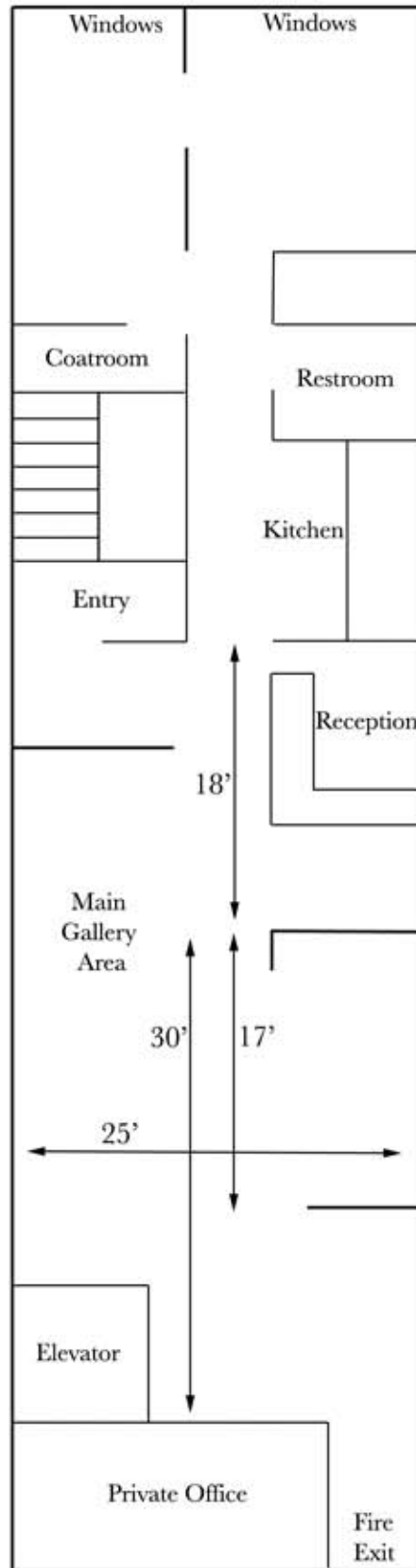
You are free to choose your own vendors, however these are the ones we suggest...

J Events Ltd.	ask for Jacque	773.588.1400	www.jevents.com
AEL Catering	ask for Andrew	773.558.4549	www.aelgo.com
World Cuisine	ask for Taissa	312.733.5717	no website
The Hearty Boys	ask for Edgar	773.244.9866	www.heartyboys.com
Conn's Catering	ask for Brent	773.262.2666	www.connscatering.com
Blue Plate	ask for Trish	312.421.6666	www.blueplatechicago.com
Limelight	ask for Kim	773.883.3080	www.limelightcatering.com
Bespoke Cuisine	ask for Charissa	312.455.8400	www.bespokecuisine.com
Urban Epicure	ask for Lauren	773.293.3663	www.urbanepicure.com
Fanfares Catering	ask for Jan	773.568.4437	fanfares@earthlink.net
Catering by Michaels	ask for Marg	847.966.6555	www.cateringbymichaels.com
Marcello's Catering	ask for Vaughn	312-654-2560 Ext #44	www.marcellos.com

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2nd Floor Gallery



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3rd Floor Gallery

