



# Mars Gallery

1139 West Fulton Market  
Chicago, IL 60607-1220  
312.226.7808

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**AWARDED MOST UNIQUE EVENT VENUE, BY ILLINOIS MEETING MAGAZINE!**

## The Gallery:

Located in Chicago’s historic West Loop market district, the gallery is housed in a converted brick warehouse building. Renovated into a traditional turn of the century loft, the gallery features hardwood floors, wood beamed ceilings, and rose colored brick walls. This beautiful, multi-leveled, art-filled, space is the perfect setting for any function.

*Available for private parties, business meetings, receptions, and other special events.*

## Available Rental Space:

- 2000 sq. ft. : 2nd floor gallery
- 1000 sq. ft. : 3rd floor gallery

## Maximum Capacity:

- 70 seated or 100 standing : 2nd floor gallery only
- 150 standing : both 2nd & 3rd floors

## Rental Fees:

- \$250 per hour : 2nd floor gallery only
- \$350 per hour : both 2nd & 3rd floors

## Cleaning Fees:

- \$50 : 2nd floor gallery only
- \$75 : both 2nd & 3rd floors

## Gallery Rental Includes:

- Main gallery area
- Kitchen and bar area
- Sound system, CD player, tape player, satellite radio, iPod adaptable
- A limited number of tables, chairs, and highboys
- Ice coolers and trash bins
- Coat room and coat hangers

*Two staff members are included in the rental fee, one bartender and one helper.*



## Sample Party Timeline : an evening function

Set-up	7:30 - 8:00 p.m.	0.5 hours
Party	8:00 - 12:00 a.m.	4.0 hours
Pack-up	12:00 - 12:30 a.m.	<u>0.5 hours</u>
<b>Total Hours:</b>		<b>5.0 hours</b>



### Cost for use of 2nd floor gallery :

5.0 hours at \$250 per hour	\$1250
Cleaning fee	<u>\$50</u>
<b>Total Cost</b>	<b>\$1300</b>

### Cost for use of 2nd & 3rd floors :

5.0 hours at \$350 per hour	\$1750
Cleaning fee	<u>\$75</u>
<b>Total Cost</b>	<b>\$1825</b>

• You must pay for all of the time used at the gallery, including set-up and tear-down. This sample timeline has accounted for minimal set-up and tear-down time, but if you need more time, it will be billed at an hourly rate.

• There is a non-refundable deposit of 2 hours paid in advance.

### Guidelines:

- Live music and disc jockeys must be cleared with the gallery in advance.
- Children are permitted, but must be strictly supervised.

### Items available for use at the gallery (additional items can be rented from outside vendors) :

- “High-boy” tables ..... (4) 30” round (42” high)
- Skinny banquet table ..... (1) 18” x 72” (29” high)
- Regular banquet tables ..... (2) 30” x 72” (29” high)
- Large wooden table ..... (1) 43” x 78” (30” high)
- Folding chairs ..... (16) black
- Misc. chairs ..... (6)
- Coat racks ..... (2)

### Viewing the Gallery :

Mars gallery is open to the public :    Wednesday 12-6 p.m.  
    Thursday 12-7 p.m.  
    Friday & Saturday 12-6 p.m.  
    Tuesday and Sunday by appointment only

*You are encouraged to visit Mars Gallery to see if the space will suit your needs.*



**Caterers :**

*You are free to choose your own vendors, however these are the ones we suggest...*

J Events Ltd.	ask for Jacque	773.588.1400	<a href="http://www.jevents.com">www.jevents.com</a>
AEL Catering	ask for Andrew	312.656.3838	email: <a href="mailto:ael_go@ameritech.net">ael_go@ameritech.net</a>
World Cuisine	ask for Taissa	312.733.5717	email: <a href="mailto:Taicooks4@hotmail.com">Taicooks4@hotmail.com</a>
The Hearty Boys	ask for Kitty	773.244.9866	<a href="http://www.heartyboys.com">www.heartyboys.com</a>
Conn's Catering	ask for Brent	773.262.2666	<a href="http://www.connscatering.com">www.connscatering.com</a>
Blue Plate	ask for Trish	312.421.6666	<a href="http://www.blueplatechicago.com">www.blueplatechicago.com</a>
Limelight	ask for Kim	773.883.3080	<a href="http://www.limelightcatering.com">www.limelightcatering.com</a>
Bespoke Cuisine	ask for Charissa	312.455.8400	<a href="http://www.bespokecuisine.com">www.bespokecuisine.com</a>
Fanfares Catering	ask for Jan	773.568.4437	<a href="http://www.fanfarescatering.com">www.fanfarescatering.com</a>
Catering by Michaels	ask for Marg	847.966.6555	<a href="http://www.cateringbymichaels.com">www.cateringbymichaels.com</a>
Marcello's Catering	ask for Michelle	312.654.2560	<a href="http://www.marcellos.com">www.marcellos.com</a>
City Provisions	ask for Edgar	773.293.2489	<a href="http://www.cityprovisions.com">www.cityprovisions.com</a>
Whole Foods		312.587.0648	<a href="http://www.wholefoodsmarket.com">www.wholefoodsmarket.com</a>

## Types of events we host:

- Corporate Events/Meetings
- Benefits
- Birthday Parties
- Showers
- Engagement Parties
- Weddings!



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- **And More...**

*Call us today to book your private event.*